

KENT SHARED LIVES

Policies & Procedures

(42) - Escalation of concerns & Shared Lives Serving Notice Procedure— where there is significant deterioration in their health or a significant escalation of behaviour that challenges

The Shared Lives Carer is monitored on a regular basis throughout the year. This is to provide the Carer with the support required to maintain their placement(s); as well as to ensure that the Carer is meeting the standards of practice expected of them and the needs of the adult in placement – as detailed in the Shared Lives Policies and Procedures and Shared Lives Carer Agreement.

Should the adult in placement experience a significant deterioration in their health or a significant escalation of behaviours that challenge, then the following process is to be implemented:

- Shared Lives supporting officer/team member to share concerns with the responsible Social Care team as soon as a concern arises, via a telephone call, and an email detailing as much information as possible about the changes the adult is experiencing. This concern should be escalated on a weekly basis (email copying in Social Care teams line manager and Shared Lives management) until appropriate response and action has been commenced and managed effectively.
- If the concerns increase and there are significant risks identified, Shared Lives management should be informed and a Teams meeting arranged as soon as possible with the Social Care team to discuss a management plan. This will include any impact being experienced by the Carer and family in the home.
- If the Carer/s decides to serve notice on the placement, the Shared Lives supporting Officer/team member will discuss the viability of the notice period being adhered to. This information is to be shared immediately with the Social Care team responsible, and an agreement reached, as to whom has the responsibility to inform the adult (if the Carer has discussed why they feel unable to inform them) of this decision.
- If the Carer/s or members of the family within the home are deemed to be at high risk of injury/harm, or there are significant safeguarding concerns, immediate notice should be given to the adult in placement and Social Care team.
- Carer/s should continue to receive payment (less care component) until all of the adults belongings are out of the family home.

KENT SHARED LIVES Policies & Procedures

- Carer/s should support a move (where possible and no risks identified) to lessen the impact upon the adult in placement, and support a positive transition i.e. assist with packing of belongings/deconstructing personal items such as bed, where applicable.
- A meeting to be held with the Social Care team, Shared Lives management and supporting Officer/team member to discuss lessons learnt/could anything have been managed more effectively.
- A debrief meeting should be held with the Carer/s, within two weeks of the adult leaving. This meeting should include lessons learnt/could anything have been managed more effectively/future plans (not exhaustive)

Associated policy:

Ending a Placement:

https://www.kscb.org.uk/_data/assets/pdf_file/0004/31486/Shared-Lives-Ending-a-Placement.pdf

Safeguarding: https://www.kpho.org.uk/_data/assets/pdf_file/0010/31510/Shared-Lives-Safeguarding-Adults.pdf

Placement Review:

https://www.kpho.org.uk/_data/assets/pdf_file/0009/31500/Shared-Lives-Placement-Review.pdf

Working With People Who Challenge Services:

https://www.kpho.org.uk/_data/assets/pdf_file/0015/31515/Shared-Lives-Working-with-People-who-Challenge-Services.pdf

Aggression to Shared Lives Staff and Carers:

https://www.kpho.org.uk/_data/assets/pdf_file/0003/31476/Shared-Lives-Aggression-to-Shared-Lives-Hosts-and-Staff.pdf